

Risk Management Institute

presented by NACA and Stetson University College of Law

July 20-22 | International House in New Orleans (LA)

Effective risk management is quickly becoming a core function for campus professionals who specialize in student activities, student affairs, judicial affairs, athletics, Greek life, and residence life. Indeed, one state now mandates that campus officials participate in annual risk-management training. The NACA/Stetson University College of Law Risk Management Institute will offer higher education professionals the opportunity to deepen their understanding of risk management principles and to enhance their skills in managing the risks of college student activities.

Institute participants will interact with facilitators and other participants to learn about both general and specific topics related to the culture, structure, resources, tools, and techniques that will help them to manage and balance risks created by their university's programs and activities. The Institute will focus on pertinent legal, policy, and leadership issues that implicate evolving standards of risk management both on and off campus. Sessions will be structured to allow for active learning through case studies and other problem-solving methods.

Instructors:

Darby Dickerson, J.D., Dean, Vice President, and Professor of Law, Stetson University

Peter Lake, J.D., Charles A. Dana Chair and Director, Center for Excellence in Higher Education Law and Policy, Stetson University

Accommodations and Meals:

The registration fee includes breakfast and lunch every day of the institute. Each day of the institute will end at approximately 5:30 pm and delegates can then go out for dinner on their own.

Rooms at the International House can be reserved at a rate per night of:

Deluxe King/Queen \$99

Superior Double/Double \$119

For hotel information, go to: <http://ihhotel.com/>

Early Registration Fees and Deadlines:

\$450 for NACA members until June 15

\$565 for non-members until June 15

Regular Registration Fees and Deadlines:

\$520 for NACA members after June 15

\$645 for non-members after June 15

Final registration deadline: June 30

Registration Limit:

This institute is limited to 100 delegates and is open to NACA members and non-members on a first-come, first-served basis.

Questions? Contact John at johno@naca.org or at 803-217-3485.

Please reserve your hotel room by calling the toll free number 800-633-5770 Monday to Friday 10 am to 6 pm eastern time.

Refund Policy for All NACA Institutes:

Refunds for registration will be made only for requests received in writing at the NACA Office prior to the early registration deadline for the respective event. No refunds will be given for registrations after the stated early registration deadline. However, participant substitutions may be allowed if the request is submitted no later than 3 weeks prior to the start of the institute. A \$100 administrative fee will be charged for each cancellation.

“I have been to many conferences but this one was excellent and our entire team is still sharing insights with the rest of the staff. Job well done!”

NACA INSTITUTE REGISTRATION FORM

To register for any of the 2009 NACA institutes, please complete this form and return it to:

NACA • 13 Harbison Way • Columbia SC 29212-3401, or fax it to 803-749-1047. Register online at www.naca.org!

Please use a separate form for each institute for which you wish to register delegates. This form may be photocopied.

NACA HUGE LEADERSHIP WEEKEND

May 28–31 | John Newcombe Tennis Ranch in San Antonio (TX)

Early Registration (before April 23).....\$298
Regular Registration (after April 23)\$343

NACA PROGRAMMING BASICS INSTITUTE

June 4–7 | University of South Florida

Early Registration (before April 30)
NACA members.....\$450
Non-members.....\$565
Regular Registration (after April 30)
NACA members.....\$520
Non-members.....\$645

NACA CONCERT MANAGEMENT INSTITUTE

June 25–28 | University of Wisconsin-Milwaukee

Early Registration (before May 21)
NACA members.....\$450
Non-members.....\$565
Regular Registration (after May 21)
NACA members.....\$520
Non-members.....\$645

NATIONAL LEADERSHIP SYMPOSIUM

July 9–12, 2009 | University of Richmond

Early Registration (before June 4).....\$495
Regular Registration (after June 4).....\$525

NACA STUDENT GOVERNMENT INSTITUTES

WEST | July 9–12 | University of Washington-Seattle

Early Registration (before June 4)
NACA members.....\$450
Non-members.....\$565
Regular Registration (after June 4)
NACA members.....\$520
Non-members.....\$645

EAST | July 16–19 | George Washington University (DC)

Early Registration (before June 11)
NACA members.....\$450
Non-members.....\$565
Regular Registration (after June 11)
NACA members.....\$520
Non-members.....\$645

RISK MANAGEMENT INSTITUTE

July 20–22 | International House in New Orleans (LA)

Early Registration (before June 15)
NACA members.....\$450
Non-members.....\$565
Regular Registration (after June 15)
NACA members.....\$520
Non-members.....\$645

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My school is a: NACA Member Non-member

School: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

School Contact Person: _____

Telephone: _____ Fax: _____

E-mail: _____

Note: Unless otherwise noted on registration form, registration confirmation will be e-mailed to the school contact person listed above.

Name: _____
Title: _____
Summer telephone: _____
E-mail: _____
Please list any Food Allergies: _____

Name: _____
Title: _____
Summer telephone: _____
E-mail: _____
Please list any Food Allergies: _____

Name: _____
Title: _____
Summer telephone: _____
E-mail: _____
Please list any Food Allergies: _____

DELEGATE TYPE	GENDER	FEE PER DELEGATE
<input type="checkbox"/> Staff <input type="checkbox"/> Undergraduate <input type="checkbox"/> Grad Student <input type="checkbox"/> Vegetarian <input type="checkbox"/> Special Accommodations <small>(NACA Office staff will contact you. Accommodations will not be honored unless requested on this form.)</small>	<input type="checkbox"/> M <input type="checkbox"/> F	\$ _____
<input type="checkbox"/> Staff <input type="checkbox"/> Undergraduate <input type="checkbox"/> Grad Student <input type="checkbox"/> Vegetarian <input type="checkbox"/> Special Accommodations <small>(NACA Office staff will contact you. Accommodations will not be honored unless requested on this form.)</small>	<input type="checkbox"/> M <input type="checkbox"/> F	\$ _____
<input type="checkbox"/> Staff <input type="checkbox"/> Undergraduate <input type="checkbox"/> Grad Student <input type="checkbox"/> Vegetarian <input type="checkbox"/> Special Accommodations <small>(NACA Office staff will contact you. Accommodations will not be honored unless requested on this form.)</small>	<input type="checkbox"/> M <input type="checkbox"/> F	\$ _____
TOTAL AMOUNT DUE		\$ _____

A check in the amount of \$ _____ is enclosed. Purchase order # _____ is enclosed.

If your school requires Electronic Fund Transfer (EFT), please contact the NACA accounting department at 803-732-6222.

Please charge my credit card: VISA MasterCard American Express

Credit Card # _____ Expiration Date _____

Name on Card _____ Signature _____

The undersigned agrees and promises to indemnify and hold harmless NACA for and against any and all claims, losses, damages, and costs of any nature whatsoever arising out of use by the undersigned of the lodging space described above. This indemnity and hold harmless applies to all claims, losses, damages or costs resulting from acts or omissions of the undersigned, as well as from acts or omissions of NACA, including, specifically, any act of negligence on the part of NACA. This indemnity and hold harmless shall also cover all reasonable attorneys' fees and costs incurred by NACA to prosecute or defend any claim covered by this agreement. The undersigned agrees to submit himself/herself to personal jurisdiction in the State of South Carolina for any action arising under this agreement, further agrees that venue in Richland County, South Carolina, is proper in connection with any such action, and further agrees that this indemnity and hold harmless shall be interpreted and construed under the law of the State of South Carolina.

Signature (required) _____ Date _____